



## Broken Arrow Youth City Council

220 South First Street ♦ Broken Arrow OK 74012

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August 25, 2003

Dear Students:

The Broken Arrow City Council is now taking applications for the 2003/04 Broken Arrow Youth City Council (YCC). The YCC will provide an opportunity for youth in Broken Arrow to learn something about local government and will provide a way for youth to let the Council know their interests and needs.

We are extending an invitation to High School Juniors in Broken Arrow to apply for a position on the Broken Arrow Youth City Council. Five juniors will be appointed for the 2003/04 school year. The five juniors will be appointed as interns to assist the YCC and go through the same training process with the seniors during the 2003/04 school year, then advance to the Broken Arrow Youth City Council for a term of one year during the 2004/05 school year – a total commitment of two years.

Members of the Broken Arrow Youth City Council will be expected to attend an orientation meeting on September 22<sup>nd</sup> from 4:00 p.m. until 5:00 PM and a half-day tour of City facilities on October 13<sup>th</sup> from 12:00 Noon until 5:00 p.m. There will be additional tours of City facilities, as well as nine training sessions over a six-month period. Those sessions will be held on various Mondays from 4:00 PM to 5:00 PM. You will also be required to attend a Planning Commission meeting, a Board of Adjustment meeting and at least four City Council meetings. YCC members will also participate in a mock city council meeting on March 22<sup>nd</sup> and submit a report to the Broken Arrow City Council on April 7<sup>th</sup>.

Participants must be a resident of the City of Broken Arrow, be a Junior in school, have at least a 2.5 grade point average and complete an application process that includes a 250 word maximum essay. They must also attend at least 75% of all YCC meetings, participate in all activities, set a proper example for the youth of Broken Arrow and serve without compensation.

For those interested, applications will be available in the City Manager's office at City Hall or in your school's administrative office. They are also available through the City's web site ([www.brokenarrowok.gov](http://www.brokenarrowok.gov)). Applications will be accepted in the City Manager's office until Thursday, September 11<sup>th</sup> at 5:00 PM.

If you have any questions, please contact Wayne Bishop, Communications Coordinator for the City of Broken Arrow, at 259-8277 or myself at 251-2900.

Sincerely,

J. Wade McCaleb, Sr.  
Broken Arrow City Council